

## Minutes of the PCC Meeting 15<sup>th</sup> July 2024

<b>1</b>	<b>Welcome and Prayer</b>
	<p>The Meeting was held at 7.30 pm in All Saints Church and opened in Prayer.</p> <p><b>Present:</b> (17 of 21)            Rev Chris Park, Rev Judy Lindsey, Peter Aspin (Secretary), Liz Barker (Churchwarden), Pam Baylis, Keith Blanshard, Chris Clarke, David Chettle, Andrew Coombes (Treasurer), John Farrall (Churchwarden), Carol Gosling, Steve Gosling, Ben Griffiths, Elaine Harvie, Ian Richardson, Paul Tiffin, Juliet Wright (Churchwarden).</p>
<b>2</b>	<b>Apologies</b>
	<p>Apologies for absence were received from: Alan Adamson, Barbara Hemingway, Alison Hodgson, Wendy Smith.</p>
<b>3</b>	<b>Minutes and Matters Arising</b>
<b>3.1</b>	<p>The previous PCC Meeting was held on 20<sup>th</sup> May 2024. No further changes were required. The Minutes were, therefore, agreed unanimously and signed by Rev Chris Park as a correct record.</p> <p><b>Rev Chris P explained the proposal to co-opt our new Y&amp;C Leader, Aimee Crossland, onto the PCC.</b></p> <p><b>Proposed: Rev Judy L    Seconded: Liz B    Vote: Accepted Unanimously</b></p>
<b>4</b>	<b>Mission &amp; Ministry</b>
<b>4.1</b>	<p><b>Mission &amp; Outreach:</b> Chris P explained that this is the last week of activities before the holiday break through July and August. A team was being recruited to help with a new approach to children's work at the SA Sunday Services. Some of the new members would be taking time from regular worship at AS to assist.</p>
<b>4.2</b>	<p><b>Youth &amp; Children:</b> Chris P reported that the ongoing Y&amp;C work had been sustained through the last term and would now be pausing for a break in August. The usual groups would be re-starting in September, and he was looking forward to hearing a fresh point of view from Aimee Crossland as she had not joined us from a background in the York Diocese.</p>
<b>4.3</b>	<p><b>Cake &amp; Company:</b> The meetings are continuing fortnightly with encouraging reports of new people joining in. The organisation was working well, and everyone was experiencing good fellowship.</p>
<b>4.4</b>	<p><b>Green Group:</b> Peter A presented the latest report which confirmed that he had taken the role of Chair for contact with the PCC and the Group had elected to return from the name Eco Group to Green Group.</p> <p>The Eco Church Awards Scheme by A Rocha is moving to a new style of engagement in 2025. Accordingly, we must complete the work in 2024 towards achievement of the Silver Status. This appears to be quite feasible with a focus on the 'Land' at St Andrew's and 'Lifestyle Encouragement' for both congregations at AS and SA.</p> <p>A budget request for £620 had been submitted.</p> <p>Carbon Zero progress will pause until the arrival of a new rector – currently anticipated in January 2025.</p>

4.5	<p><b>Proposals for Allocation of Tithe:</b> Andrew C outlined the proposal to distribute our annual tithe of £2062.50 to each of the following charities:</p> <p><b>Home:</b> YoYo, Family Matters, York Food Bank, Reflect (York)  <b>Overseas:</b> Tearfund, IJM, CMS–Revive, Open Doors</p> <p>In addition, a £300 donation would be made on achievement of Silver Status to A Rocha.  The Brigade would be approached to confirm their current needs for support.</p> <p><b>It was proposed to accept the allocation of the tithe as set out above:  Proposed: David C    Seconded: Ben G    Vote: Accepted Unanimously</b></p>
5	<p><b>Finance</b></p>
5.1	<p><b>Report &amp; Treasurer’s Update:</b>  Our regular giving is some £4,700 above budget which is encouraging, other items are doing well, and all our 2024 Gift Aid claim has been received. Overall, our income is some £12,427 above budget. Expenditure is as expected with some delayed charges from 2023 showing in maintenance and reduced salary costs. The exception to this is our fuel charges where the new tariff is lower than anticipated. This is being reviewed quarterly and savings to date taken as 'permanent'. Overall, we are underspent by £16,373 of which £14,000 is utilities and £1,000 in staff costs, with the remainder likely to be phasing. Therefore overall we are £27,427 better than budget which would leave a balanced year end.</p>
5.2	<p><b>Budget for 2025:</b> Andrew C discussed the issues and content of the budget paper. He explained that the initial budget was being presented at this meeting to seek agreement of the PCC to our overall approach, income forecast and limit of expenditure, and with the intention of seeking approval for our Freewill offer at our September PCC and the full budget at the November Meeting. These items include recognition of our continued need to use some £21,500 from our O&amp;M fund to balance our income and expenditure, a proposal to raise our Freewill Offer and the assumptions re. inflation and future giving. In considering the budget issues we also considered the remaining availability of other funds to support our annual budget, possible additional fundraising and an acceptable level of planned shortfall in our budget.</p> <p><b>Discussion:</b>  PCC noted the issues raised in the paper including the need to generate additional funds to support 2026. The urgency and value of this will become clearer towards the year end and will be considered further in November. PCC reflected on the expected shortfall of £31,500 and the steps required to cover this gap.</p> <p>In discussion and using the recently issued Freewill Offering material, the PCC agreed that we should take the small step of around £1,500 to restore our aim of fully meeting our costs. This will be included in the September submission and will see our contribution rise to £135,924.</p> <p>In September, the PCC will be invited to:</p>

	<p><b>Agree:</b></p> <ul style="list-style-type: none"> <li>• A proposed income target of £241,970 (up from £220,400 in 2024).</li> <li>• An expenditure limit of not more than £253,500 (up from £248,076 in 2024).</li> <li>• Supporting contributions of up to £21,500 from the Outreach &amp; Mission fund,</li> <li>• A Freewill Offering of £135,924</li> <li>• A deferral of circa £3,000 worth of maintenance activity.</li> </ul>
<b>6</b>	<b>Governance</b>
<b>6.1</b>	<p><b>Standing Committee Report:</b> The Minutes of the last SC meeting were accepted.</p>
<b>6.2</b>	<p><b>a) Buildings &amp; Fabric Report:</b> The Minutes of the latest meeting (8/7/24) of the B&amp;F Group were accepted with the comment that a lot of work had been completed since that date. Rev Chris P and John F would be discussing the moving of the Sound Desk together outside the meeting.</p> <p><b>b) Update on Building Development at SA:</b> Thanks were offered to Keith B for his work in moving the organ from its site at SA to the narthex in preparation for its complete removal.</p> <p><b>c) Rectory:</b> Gardeners had recently visited the site and had made a significant improvement. Further work involving a lot of tree-cutting would be required during the autumn months. The Diocese had inspected the property and found that significant works would be required inside the house. They will carry out further inspections to identify the details and associated costs. There will be future consultations with the PCC when these are complete.</p> <p>The PCC noted that the gardening work is a PCC cost, and the internal renovations will be agreed and funded by the Diocese.</p>
<b>6.3</b>	<p><b>Charity Commission Annual Return:</b> PCC noted and were content with the responses provided in our 2024 report. The Treasurer noted that the detail in the report is now much greater and reflects more of our activities. Therefore, in future years the responses will be presented to PCC (the Trustees) for approval prior to submission.</p>
<b>6.4</b>	<p><b>PCC Working Group Membership:</b> The updated list of Working Groups and their membership was presented by Peter A. It was noted with thanks that Pauline Simmons had left the Mission &amp; Outreach Group after 8 years of service. A request to check whether Tom Walters was a member of the Y&amp;C Group is to be followed up.</p>
<b>7</b>	<b>Safeguarding</b>
<b>7.1</b>	<p>The current Dashboard Report was available for the PCC's attention. This showed items requiring attention had risen from 9 to 18 since the last PCC meeting. Many of these items are about creating and maintaining safer environments. This was due to annual update actions suddenly being required. The Safeguarding Officer had confirmed actions were underway to rectify this.</p>

	<p>The PCC approved the report and thanked the Safeguarding Officer for her work.</p> <p>A “red warning” was showing against “Use of Social Media” and the need to confirm that we are following national guidance. Ben G confirmed that he would be happy to investigate this matter further but would not wish to commit to the longer-term task of policing our social media output. He intended to give an update at the next PCC Meeting.</p> <p>PCC confirmed that it is aware that the link to the “Promoting a Safer Church” document is available on the Church Website behind the “Safeguarding Button” on the Home Page.</p> <p>The question of “Sunday Worship” will be followed up by Chris P in consultation with the Parish Administrator. It is intended to move towards fixed rotas of volunteers who will be involved in the sensitive areas of work.</p>
<b>7.2</b>	<p><b>Updated Policies for Approval:</b> Ben G brought an updated Safeguarding Policy which had been substantially modified to include guidance for both Vulnerable Adults and Youth/Children in the one document. Alison H had not yet been able to view the document and so would be asked for comments at the next PCC Meeting. PCC noted that the policy has been reviewed and is supported by our Safeguarding Officer.</p> <p><b>The PCC was requested to approve the revised policy, Vulnerable Adults and Youth and Children Joint Policy.</b></p> <p><b>Proposed: Liz B   Seconded: Pam B   Vote: Accepted Unanimously</b></p> <p>Pam B highlighted that there may be large scale changes to come to CofE safeguarding policies following further investigations into conduct around the ‘Mike Pilavachi’ Case.</p>
<b>8</b>	<b>Health &amp; Safety</b>
<b>8.1</b>	No items reported
<b>9</b>	<b>Deanery Synod</b>
<b>9.1</b>	John F delivered the Minutes from the last Synod Meeting which took place on Tuesday, 28th May 2024 at Clifton Parish Church.
<b>10</b>	<b>AOB</b>
<b>10.1</b>	<p><b>Judy Lindsey – Extension of Ministry:</b> Rev Chris P explained that Judy’s licence to minister was about to expire and required the PCC to formally agree a further extension.</p> <p><b>Proposal:</b> The PCC of the parish of Huntington, Earswick and New Earswick meeting on 17<sup>th</sup> May 2024, gives consent to the issuing of a direction by the Bishop under the terms of regulation 29A of the Ecclesiastical Offices (Age Limit) Measure 1975 for the continuation in office of Revd Judith Lyndsey as <i>Deacon</i> of this parish until 23<sup>rd</sup> July 2025.</p> <p><b>Proposed: Elaine H   Seconded: Keith B   Vote: Accepted Unanimously</b></p>

10.2	<p><b>Scout Hut:</b> Peter A reported that the 20-year lease for the Scout Hut at SA would come to an end on 8<sup>th</sup> August 2025. At this stage this alert was just to keep this item on the PCC Agenda. In due course consultation with the Diocese of York Legal Department and the Scout Association would be required. Interest may arise about our gaining additional access for our own use of the Scout Hut, a shorter term for the next lease, the level of payment and perhaps involving the Rowntree Trust to confirm or update boundary lines.</p>
10.3	<p><b>Hospitality/Lunch plan for visit of Rev Dominic Barrington:</b> It was agreed that Juliet W will offer to take Rev Barrington for lunch following the morning service.</p> <p>In the process to appoint a new rector, Rev Barrington, Dean of York Minster, is the nominated Patron.</p>
10.4	<p><b>Disposal of Items at St Andrew's:</b> The PCC, at its meeting on 15<sup>th</sup> July 2024, passed unanimously by a majority of 17 to 0 among those present. There are 21 members of the PCC.</p> <p><b>It was proposed to approve the disposal of clergy chasubles, a baptism scoop, old, battered communion ware (stolen and replaced in 1980s) and a processional cross. These items to be removed to the Diocesan Store.</b></p> <p><b>Proposed: Liz B Secoded: Rev Judy L Vote: Accepted Unanimously</b></p>
11	<p><b>Vacancy – Appointment of a New Rector</b></p>
11.1	<p>Minutes and Matters Arising from our 'Section 11' meeting on July 1<sup>st</sup>. The minutes were accepted with no matters arising.</p> <p>(Noting that the revised interview questions have been agreed with the Archdeacon and shared with PCC.)</p>
11.2	<p><b>Update on Advertising:</b> All issues had been satisfactorily completed and the advertising was now ongoing. Adverts would be closed on 25<sup>th</sup> August. Applications would be distributed to the Interviewing Panel on 28<sup>th</sup> August. Shortlisting would be finalised on 2<sup>nd</sup> September with references collected in for the 12<sup>th</sup> of September.</p>
11.3	<p><b>Plans and arrangements for interviews:</b> Juliet W reported that the date for the interviews had been confirmed as Monday, 16<sup>th</sup> September and that candidates, up to a maximum of 4, would be invited to attend on the Sunday Evening of 15<sup>th</sup> September to meet PCC Members (only) and to hear about the life of our church. There would probably be an arrangement of small groups who would make informal presentations to the candidates. Light refreshments might be served. Strict confidentiality would have to be insisted to protect candidates who might be returning to their own congregations. The Diocese would amend the adverts to include for this extension to the proceedings.</p> <p>The costs of the interview process would be borne by our Parish. It was envisaged that this whole process would be one of discernment. Archdeacon Sam had said that there would not be a Eucharist during the interview process. She would hold a short session of prayer at the start of the day on the 16<sup>th</sup> of September.</p>

	<p>For the candidates there will be a tour of the Parish including the Rectory, All Saints, St Andrew's and the 3 village areas. It had been suggested that it might be useful for each candidate to meet the staff team (Rev Chris, Rev Judy, Aimee, 3 PTO's and Alison W). Philip Dennison had been asked to provide a prayer support team throughout the day. Interviews will be at All Saints and a light lunch will be provided at St Andrew's.</p>
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<b>12</b>	<b>Dates of Future Meetings</b>
	PCC: 16 Sept; 18 Nov, 20 Jan, 17 Mar, 19 May, 14 Jul, 15 Sep, 17 Nov
	SC: 2 Sept; 21 Oct; 9 Dec, 17 Feb, 7 Apr, 16 Jun, 1 Sep, 13 Oct, 8 Dec
	APCM 2025: TBA
<b>13</b>	<b>The Meeting closed with Prayer.</b>